



FRAUD IS A CRIME – ANY FRAUDULANT INFORMATION PROVIDED IN THIS APPLICATION WILL BE REPORTED TO THE SAPS, A CRIMINAL CASE WILL BE OPENED AND CRIMINALS WILL BE PURSUED TO THE FULL EXTENT OF THE LAW!

RENTAL APPLICATION FORM			
A. APPLICANT DETAILS (COMPANY/CLOSE CORPORATION/TRUST/NON-PROFIT/SOLE PROPRIETOR)			
Name:			
Trading as name:			
Company Representative:		Capacity:	
B-BBEE Supplier requirements (Yes/No)		(If Yes) Minimum Level	
ID No/Registration No:		Copy of ID/CIPC to be attached	
Passport No:		or (certified copy to be attached)	
VAT No:		Income Tax number:	
Business trading address:			
Business registered address:			
Contact person:		Telephone number:	
Cellphone number:		Email address:	
B. SURETY DETAILS			
Full names and surname:			
ID No:			
Nationality:			
Registration address:		Code:	
Cellphone number:		Email address:	
C. BUSINESS DETAILS			
Required usage of premises:			
Business type: New venture, Existing, Franchise			

D. PREMISES DETAILS			
Building name:		Unit number:	
Proposed rate/m ² :		Annual Escalation:	
Area (m ²)		Nett Rental (Rate per m ²):	
Parking:		Rate per Parking:	
Deposit: (2 x Final Year Rental)		Proposed period of lease:	
Proposed Commencement Date:		Rates & Taxes:	
Operating Cost:		Annual Escalation:	
Variations and Additions:			

E. MARKETING SOURCE (How did you find or apply for the premises?)

- Online Property Portals (e.g., Property 24, Private Property, Gumtree)
 Existing Tenant
 Real Estate Agency Website
 Email Marketing
 Drive by Signage
 Networking Event
 Broker
 Word of Mouth
 Other: _____

F. SUPPORTING DOCUMENTS

- If there is more than one Applicant or a Partnership, each applicant/partner must provide the documents listed in Section 1 below.
- **All Sureties are also required to submit the same documents as listed in Section 1.**
- If the Applicant is a new venture, each member/director of the entity must also provide the documents listed in Section 1.

1. Individual/Sole Proprietor/Partnership/Surety

- 1.1 Identity book/passport
 1.2 Work permit if foreigner
 1.3 Proof of residence of the lessee/surety (Utility bill not older than 3 months)
 1.4 Marriage Certificate (if applicable)
 1.5 3 months bank statements for applicant and Surety
 1.6 Proof of bank account details for applicant and Surety
 1.7 3 months' proof of income for applicants and Surety

2. Companies/Close Corporations

- 2.1 CIPC documents
 2.2 Resolution for representative with copy of Identity book
 2.3 Proof of residence of the Company/Close Corporation (Utility bill not older than 3 months) for Business and Surety
 2.4 Tax Clearance Certificate for Business
 2.5 ID's of directors of the Business and Surety
 2.6 Annual Financial Statements
 2.7 3 months bank statements for Business and Surety
 2.8 Proof of bank account details for Business and Surety

3. Trust/Informal Associations

- 3.1 Trust Deed
 3.2 Letters of authority from Master
 3.3 Proof of residence of the Trust/Informal Association (Utility bill not older than 3 months)
 3.4 Annual Financial Statements
 3.5 3 months bank statements
 3.6 Proof of bank account details

1. I/We the undersigned hereby warrant that the information contained in this application form is true and correct.
2. In the event that a person(s) is signing below in a representative capacity he/she warrants that he/she is duly authorised to act herein for and on behalf of the Applicant. In the event that he/she not being so authorised, or in the event that the information relating to the Applicant is not correct, the signatory hereto agrees that he/she shall be personally liable in all respects as though he/she is the applicant.
3. I acknowledge that any Personal Information supplied to the Lessor or Lessor's agents is provided voluntarily and that the Lessor or Lessor's agent may not be able to comply with its obligations if the correct Personal Information is not supplied to the Company.
4. I understand that privacy is important to the Responsible Parties and the Responsible Parties will use reasonable efforts in order to ensure that any Personal Information in their possession or processed on their behalf is kept confidential, stored in a secure manner and processed in terms of South African law.
5. Subject to Lessor or Lessor's agents complying with the Protection of Personal Information Act, No4 of 2013 ("POPI") (to the extent applicable), I consent to the Lessor or Lessor's agents disclosing, accessing, storing, screening and processing my/our personal information, as defined in POPI.
6. I acknowledge and agree that the Lessor or Lessor's agent may perform a credit search on the Applicant, Sureties, Members and/or Directors with one or more of the registered credit bureau when assessing this application and to transmit details to a registered credit bureau of how the Applicant has from time to time performed on the account in meeting the obligations in terms of the lease in the event that a valid lease agreement is concluded between the parties. THESE CONSENTS ARE IRREVOCABLE. [Every Applicant/Partner/Surety/Director/Member will be required to complete a Credit Consent Form].
7. I consent to Lessor or Lessor's agent disclosing the relevant information relevant to the Lease Agreement, should the lease be ceded or lawfully transferred or as part of negotiations preceding the sale of the Property to which the Lease Agreement relates.
8. No agreement of lease shall be deemed to exist between the Lessor and the Applicant until the lease has been signed by both parties

FULL NAME of Signatory

FULL NAME of Signatory

SIGNATURE of APPLICANT
(Duly Authorised)

SIGNATURE of APPLICANT
(Duly Authorised)

TERMS & CONDITIONS

IN ADDITION TO THE DOCUMENTATION LISTED IN THE SUPPORTING DOCUMENTS SECTION THE APPLICANT/S HEREBY ACKNOWLEDGE AND AGREE:

I/We agree and allow the Lessor or Agent at all times to:

- a) Contact, request and obtain information from any credit provider (or potential credit provider) or registered credit bureau relevant to an assessment of the behavior, profile, payment patterns, indebtedness, whereabouts and creditworthiness of the Lessee;
- b) Furnish information concerning the behavior, profile, payment patterns indebtedness, whereabouts, and creditworthiness of the Lessee to any registered credit bureau or to any credit provider (or potential credit provider) seeking a trade reference regarding the Lessee’s dealings with the Lessor.

Furthermore:

- 1. The keys to the Premises will only be handed to the Applicant once the following has taken place:
 - a. This application has been approved and a valid lease agreement between the parties have been concluded (“Lease Agreement”).
 - b. All payments as stipulated in the Lease Agreement have been paid.
- 2. The Owner/Lessor of the Premises reserves the right to final approval or refusal of this application.
- 3. The Lessor or the agent will perform credit, affordability and reference checks and the agent shall be entitled to provide any documentation related to this application to the Lessor, on request.

Signed by the Applicant/s at		on this the		day of		202_
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FULL NAME of Signatory

SIGNATURE of FIRST APPLICANT
(Duly Authorised)

FULL NAME of Signatory

SIGNATURE of SECOND APPLICANT
(Duly Authorised)

FOR OFFICE USE ONLY:

Date submitted for Approval

OCCUPATION DATE

Final Approval: Signature & Date

TRUEPROP PROPERTY SERVICES (PTY) LTD

First Floor
Unit F5 and F6
Stellenpark Business Park
Cnr of R44 and School Street
Stellenbosch
7600

Dear Sir/Madam

RE: AUTHORISATION FOR CREDIT CHECK BY TRUEPROP PROPERTY SERVICES (PTY) LTD, TRUEPROP INVESTMENT HOLDINGS (PTY) LTD, any subsidiary within TRUE GROUP (the "Company") OR IT'S NOMINEE (the APPLICANT/S)

I, the undersigned, (Full name of Applicant/Surety/Director/Member) _____, with Identity/Passport number _____ do hereby provide an irrevocable consent to the Company, at its sole discretion, for the purposes of conducting a credit check and/or updating Company records, obtaining from and disclosing to, a third party (including but not limited to a credit bureau, and employee or agent of the Company) my credit record, including the confidential information obtained in course of negotiating and concluding any agreement of lease with the Company, which will remain binding throughout the period of any lease agreement concluded with the Company.

I further agree that I consent to the Credit Bureau provides a credit profile and possibly a credit score on myself subject to the record. The "Credit Bureau/x" referred to herein are TransUnion Credit Bureau, XDS and Experian.

Dated at _____ on this _____ day of _____ 20_____.

Signatory

“Credit Consent Form”
(Lessee if Lessee is a company, close corporation or trust)

TRUEPROP PROPERTY SERVICES (PTY) LTD

First Floor
Unit F5 and F6
Stellenpark Business Park
Cnr of R44 and School Street
Stellenbosch
7600

Dear Sir/Madam

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I, the undersigned, _____, with Identity number _____ and for and on behalf of _____, registration number _____ (the “Lessee”) in my capacity as _____ of the Lessee, (who warrants that I am duly authorized thereto), do hereby consent to the Company, at its sole discretion, for the purposes of conducting a credit check and/or updating Company records, obtaining from and disclosing to, a third party (including but not limited to a credit bureau, and employee or agent of the Company) the Lessee’s credit record, including the confidential information obtained in course of negotiating and concluding any agreement of lease with the Company.

I/We understand that any personal information given in to the Company is to be used by the Company for the purposes of assessing my/the Lessee’s credit worthiness. I/We confirm that the information given to the Company is accurate and complete. I/We further agree to update the information supplied, as and when necessary, in order to ensure the accuracy of the above information, failing which the Company will not be liable for any inaccuracies.

I/We consent to the Company to at all times to contact and request information from any persons, credit bureau’s or businesses, and to obtain any information relevant to the Lessee’s credit assessment. I/We agree that the Company will not be held liable for the good faith disclosure of any information to such third parties and that no further specific consent needs to be obtained for the transfer of such information to a specific third party.

I/We agree that neither the Company nor any of its directors, managers or employees will be liable for any negligent or innocent misrepresentations made by myself or the Lessee. Under no circumstances will the Company or any of its directors, managers, employees or servants be liable for any consequential damages including loss of profits or any delictual liability of any nature whatsoever.

Dated at _____ on this _____ day of _____ 20_____.

(Full Name and Surname in print)

For and on behalf of the Lessee, being duly authorized thereto